



Friends of Duxford Green Spaces



MINUTES OF FRIENDS OF DUXFORD GREEN SPACES
Held at 49 Lacey's Duxford on Monday 30 Jul 2018.

Present: Gillian Heath, Derek O'Grady (known as Roy), Emma Merrells

1. Election for positions of Chairperson, Secretary and Treasurer.

The following members were elected to the position shown

Chairperson – Gillian Heath

Secretary – Emma Merrells

Treasurer – Derek O'Grady

2. Articles of Association

The Articles of Association were discussed and unanimously adopted by the Association

3. Opening of Bank account.

It was agreed that a bank account would be opened with HSBC. Derek O'Grady agreed to pursue the matter.

4. Association Policy documents.

The following Policy documents were discussed and unanimously adopted by the Association.

Data Protection Policy

Child Safeguarding Policy

Vulnerable Adults Policy

Equal opportunities Policy

5. Our First Project

Our first project was discussed and it was unanimously agreed that assisting the community in the development of the green space know as Brewery Field would be our first project. Gillian Heath agreed to take the matter further.

6. Other business

Recruitment of members – volunteers. Gillian and Roy agreed to put together a programme to advertise for new members. Website Roy agreed to obtain a website in the associations name and develop it.

7. The next meeting would be arranged at a future date

6. There being no further business the meeting closed.